



Concurrent Enrollment Program Faculty Liaison Professional Development Report

NACEP Faculty Standard 3:

CE instructors participate in college/university provided annual discipline-specific professional development and ongoing collegial interaction to further enhance instructors' pedagogy and breadth of knowledge in the discipline.

Faculty Liaisons are responsible for offering annual discipline specific professional development for each of their high school faculty partners. You can use the same activity if your high school faculty partners are from the same discipline, but you need to complete separate reports for each partner.

Annual discipline-specific professional development may include, but is not limited to:

- Saint Paul College [Professional Development Activities](#) (link)
- Network for Educational Development (NED) [Professional Development Activities](#) (link)
 - [Events Calendar & Resource Site](#) (link)
- Saint Paul College campus visit consisting of:
 - Meeting with faculty liaison
 - Visiting discipline-specific classrooms
 - Lunch
 - Large group discussion or department meeting
 - Grade-norming activity or some other discipline-specific activity
- Division meeting attendance, if focus is on discipline content versus SPC policies or issues
- Discipline-specific conference attendance
- Small group instructional feedback addressing discipline-specific issues/ideas
- [Current literature](#) – professional article on course objectives or content

Required Evidence for NACEP:

1. Provide all seminar descriptions, materials, event minutes, conference reports, or individualized meeting summaries utilized from the annual professional development activity.
2. Give a description of how the annual professional development further enhances course-content and delivery knowledge and/or addresses research and development in the field. This description should include the format, delivery method, frequency, and an explanation of how annual professional development is distinct from new instructor training.
3. Participation in professional development activities is tracked on a reporting document by the concurrent enrollment program on a yearly basis.

Training Name:
Training Date:
Start/End Time:
Provided By:
Location:
Faculty Liaison Name:
High School Faculty Name:
High School:
Course Name(s):
School Year:
Date of Report:

1. What was most valuable/meaningful in the workshop?

2. What was most surprising to you?

3. Consider activities, assignments, and assessments in your shared course. How does this PD impact your understanding of these things considering your new knowledge?

4. What new ideas or strategies do you intend to apply to enhance these specific parts of your course?

5. How might you review and revise a course item as a result of this teaching and learning experience?

6. How will knowledge gained enhance students' learning?

7. How is this professional development activity distinct from new instructor training?