

Curricular Practical Training (CPT) Site Approval Form

Part 1. To Be Completed by the Student: Please Type or Print Clearly

Student Name: _____ Tech ID: _____

Phone: _____ Email: _____

Part 2. To Be Completed by the Practical Training/Internship Site:

Curricular Practical Training (CPT) is a type of off-campus work authorization for F-1 international students. CPT employment can be paid or unpaid and must be related to a student's field of study. No sponsorship is required on the part of the employer; however, the college must verify F-1 student employment sites and hours before CPT can be authorized. F-1 students should not start working until they have received a CPT authorization annotated on their Form I-20.

If you have any questions about this form or employing an F-1 student for CPT, please reach out to Saint Paul College International Student Services at international@saintpaul.edu or 651-403-4470. Thank you for offering a valuable opportunity for a Saint Paul College international student.

Name of Site/Employer: _____

Address of Site/Employer: _____

Dates of Practical Training/Internship: ____/____/____ to ____/____/____

Hours per week (check one): Part-Time (1-20 hours/week) Full Time (21-40 hours/week)

Position Title: _____

Job Responsibilities:

Is this a paid position? Yes No *If yes, please attach the offer letter.*

By signing below, I indicate that the aforementioned information is true based on my best knowledge and information.

Practical Training Site Supervisor Signature

Date

Supervisor Name (please print)

Phone