

SEVIS Transfer Out and Departure Form

STUDENT ID #: _____

For Office Use Only

This form is only to be filled in by a current Saint Paul College F-1 student who would like to transfer out to another institution or who is permanently departing the US.

SEVIS ID:

A. Completion of degree

- I have completed my Associate degree program and plan to depart the U.S. I am not interested in applying for OPT.

Date of completion: _____ Date of departure from the U.S.: _____

B. Completion of OPT

- I have completed OPT and plan to depart the U.S.
- Your SEVIS record will change to a status of "completed".
 - You must depart the U.S. within 60 days of your OPT completion date.
- I am reaching 90 days of unemployment.
- Your SEVIS record will change to a status of "completed".
 - If you have notified the international student advisor prior to the 90 days, you will have 60 days to depart the U.S. or get admitted into a new program.

Date of completion: _____ Date of departure from the U.S.: _____

C. Termination of Program/Leave of Absence

- I am terminating my program and do not intend to return at this time.
- Your SEVIS record will be terminated with the reason "Authorized Early Withdrawal".
 - You have 15 days from the withdrawal date to depart the U.S.

Date of withdrawal: _____ Date of departure from the U.S.: _____

D. SEVIS Transfer

- I am transferring to another U.S. institution.
- You must show proof of admission to the new college/university.
 - Your SEVIS record will be transferred to your new university on the release date that you indicate below.
 - The release date must be after you have completed all coursework and must also be before your 60-day grace period.
 - You must notify the international student advisor prior to your release date if your plans have changed. SPC cannot access your SEVIS record after the release date has passed.
 - If you are registered for future semesters, it is your responsibility to drop all classes at SPC.

Name of college/university: _____ SEVIS school code: _____

City: _____ State: _____ Transfer Release Date: _____

E. Change of Visa Status

- I will apply or have applied to change my visa status to:
- My change of status has been approved.

New visa type: _____ Effective date: _____

Submit form to: Saint Paul College
F-1 International Student Advisor
235 Marshall Ave.
St. Paul, MN 55102
E-mail: international@saintpaul.edu

I have reviewed this financial information by the applicant listed on this form. These funds will be available and will be provided as long as the student is enrolled at Saint Paul College.

Signature

Date