

High school Sophomores may be eligible to participate in PSEO and enroll in one Career and Technical Education (CTE) course if they have attained a passing score on the Reading portion of the 8th grade Minnesota Comprehensive Assessment (MCA). In addition, Sophomores must meet the Saint Paul College PSEO admissions requirements and course admission requirements.

If a Sophomore receives a grade of C or better in the CTE course, the student is allowed to take an additional CTE course in the subsequent term. If successful in PSEO as a Sophomore, the student will be able to continue as a Junior and/or Senior without having to reapply to the PSEO program, and general education courses may become an option for enrollment.

Students must meet course specific pre-requisite(s) prior to registration. Enrollment in courses subject to space availability and not all courses are offered each semester. Please see the online Course Schedule to determine term course offerings.

Excluded Programs/Courses for Sophomores:

- Associate in Arts (AA)
- Minnesota Transfer Curriculum (MnTC)
- General education courses
- Any course for which the student has not met pre-requisite(s)

Accounting Technician

ACCT 1411 Principles of Accounting 1 4

Business Administration

BTEC 1421 Business Information Applications 1 3
 BTEC 1445 Business Communications..... 3
 BTEC 2410 Business Procedures..... 4
 BUSN 1410 Introduction to Business 3
 BUSN 1440 Marketing Principles 3
 BUSN 2450 Management Fundamentals 3
 BUSN 2470 Legal Environment of Business 3

Business Applications Specialist

BTEC 1400 Keyboarding or Keyboarding Skills. 2
 BTEC 1418 Computer Fundamentals..... 3
 BTEC 1445 Business Communications..... 3
 BTEC 2550 Emerging Business Technologies 4

Business Information Technology

BTEC 1421 Business Information Applications 1 3
 BTEC 1445 Business Communications..... 3
 BTEC 1401 Skillbuilding for Keyboarding 2
 BTEC 1410 Advanced Keyboarding Applications..... 3
 BTEC 2410 Business Procedures..... 4

Business Management

ACCT 1411 Principles of Accounting 1 4
 BTEC 1445 Business Communications..... 3
 BTEC 1421 Business Information Applications 1 3
 BUSN 1410 Introduction to Business 3
 BUSN 2470 Legal Environment of Business 3
 BUSN 1440 Marketing Principles 3
 BUSN 1482 Business Career Resources 2
 BUSN 2450 Management Fundamentals..... 3
 BUSN 2410 Critical Thinking for Business Decision Making 2

Child Development

CDEV 1200 Introduction to Early Childhood Education 3
 CDEV 1210 Child Growth and Development..... 3
 CDEV 1220 Health, Safety and Nutrition 3
 CDEV 1230 Guiding Children's Behavior 3
 CDEV 1240 Learning Environment and Curriculum 4

Clinical Sports Massage

HLTH 1418 Somatic Practitioner: Business & Ethics..... 2
 HLTH 1421 Anatomy and Physiology for
 Somatic Practitioners 4
 HLTH 1465 Functional Holistic Nutrition. 4

Computer Animation

DGIM 1490 3D Animation Fundamentals 4
 DGIM 2587 Digital Video 1 2

Computer Graphics & Visualization

CSCI 1450 Web Fundamentals/HTML4
 DGIM 1443 Developing Web Sites with Dreamweaver2
 DGIM 1444 CSS with Dreamweaver.....2
 DGIM 1448 Creating Web Animation with Flash2
 DGIM 1483 Photoshop as a Presentation Media2
 DGIM 1540 Blogging Applications2
 DGIM 2570 Digital Photography 1.....2
 DGIM 2586 Digital Sound2
 DGIM 2587 Digital Video 12
 DGIM 2600 Introduction to Computer Graphics4

Digital Photography

DGIM 1483 Photoshop as a Presentation Media2
 DGIM 1484 Creating a Portfolio with Photoshop.....2
 DGIM 2570 Digital Photography 12

Entrepreneurship

ACCT 1411 Principles of Accounting 1	4
BTEC 1445 Business Communications.....	3
BTEC 1421 Business Information Applications 1	3
BUSN 1410 Introduction to Business	3
BUSN 2470 Legal Environment of Business	3
BUSN 1440 Marketing Principles	3
BUSN 1482 Business Career Resources	2
BUSN 2450 Management Fundamentals.....	3
BUSN 2455 Essentials of Entrepreneurship & Small Business Management	3
BUSN 2460 Entrepreneurship Resources	2
BUSN 2472 Business Negotiation Skills	3
DGIM 1443 Developing Web Sites with Dreamweaver	2
HMRS 2410 Employee/Labor Relations	3

Event and Meeting Management

ACCT 1411 Principles of Accounting 1	4
BTEC 1421 Business Information Applications 1	3
BTEC 1445 Business Communications.....	3
BUSN 1410 Introduction to Business	3
BUSN 2470 Legal Environment of Business	3
BUSN 1440 Marketing Principles	3
BUSN 1441 Consumer Behavior	3
BUSN 1482 Business Career Resources	2
BUSN 2450 Management Fundamentals.....	3
BUSN 2472 Business Negotiation Skills	3
HSPM 1410 Introduction to Hospitality Management	3
HSPM 1421 Introduction to Tourism	2
HSPM 1440 Event Management and Planning	3
HSPM 2420 Hotel and Lodging Operations	3

Global Trade Specialist/ Professional

ACCT 1411 Principles of Accounting 1	4
BTEC 1421 Business Information Applications 1	3
BTEC 1445 Business Communications.....	3
BUSN 1410 Introduction to Business	3
BUSN 2470 Legal Environment of Business	3
BSLM 1410 Transportation Management.....	3
BSLM 1510 Distribution Management	3
BSLM 2420 Supply Chain Management.....	4
BUSN 1482 Business Career Resources	2
INTL 1400 Introduction to International Business	3
INTL 1410 International Communication and Cultural Awareness.....	3
INTL 1512 Export Shipping and Compliance.....	3
INTL 2420 U.S. Customs and Importing.....	3
INTL 2530 International Marketing	3

Healthcare Informatics

BTEC 1400 Keyboarding.....	2
BTEC 1418 Computer Fundamentals.....	3
MEDS 1420 Health Information Foundations.....	3
MEDS 1470 Anatomy & Physiology/Medical Office.....	3
MEDS 1480 Medical Terminology.....	3
MEDS 2434 Legal and Ethical Aspects of Health Information	2
CSCI 1410 Computer Science and Information Systems	4
CSCI 1440 Networking Fundamentals	4

Hospitality Management

ACCT 1411 Principles of Accounting 1	4
BTEC 1421 Business Information Applications 1	3
BTEC 1445 Business Communications.....	3
BUSN 1410 Introduction to Business	3

Hospitality Management (continued)

BUSN 2470 Legal Environment of Business	3
BUSN 1440 Marketing Principles	3
BUSN 1441 Consumer Behavior	3
BUSN 1482 Business Career Resources	2
BUSN 2450 Management Fundamentals.....	3
BUSN 2472 Business Negotiation Skills	3
HSPM 1410 Introduction to Hospitality Management	3
HSPM 1421 Introduction to Tourism	2
HSPM 1440 Event Management and Planning	3
HSPM 2420 Hotel and Lodging Operations	3

Human Resources Specialist/Professional

ACCT 1411 Principles of Accounting 1	4
BTEC 1421 Business Information Applications 1	3
BTEC 1445 Business Communications.....	3
BUSN 1410 Introduction to Business	3
BUSN 2470 Legal Environment of Business	3
BUSN 1482 Business Career Resources	2
BUSN 2450 Management Fundamentals.....	3
HMRS 1400 Human Resource Management.....	3
HMRS 1490 Talent Management.....	3
HMRS 1510 HR Information Systems & Records.....	3
HMRS 1520 Compensation & Benefits Administration	3
HMRS 2410 Employee/Labor Relations	3
HMRS 2420 Employment Law & HR Policies.....	3

Leadership

BTEC 1445 Business Communications.....	3
BUSN 2410 Critical Thinking for Decision Making	2
BUSN 2450 Management Fundamentals.....	3
BUSN 2463 Organizational Leadership and Decision Making.....	3
BUSN 2465 Business Ethics.....	3
BUSN 2471 Strategic Planning.....	3
BUSN 2472 Business Negotiation Skills	3
HMRS 2410 Employee/Labor Relations	3

Massage Therapy

HLTH 1418 Somatic Practitioner: Business & Ethics.....	2
HLTH 1421 Anatomy and Physiology for Somatic Practitioners.....	4
HLTH 1425 Clinical Applications in Kinesiology	3
HLTH 1465 Functional Holistic Nutrition	4

Medical Coding Diploma

BTEC 1400 Keyboarding.....	2
BTEC 1418 Computer Fundamentals.....	3
BTEC 1421 Business Information Applications 1	3
BUSN 1480 Career Resources	1
MEDS 1420 Health Information Foundations.....	3
MEDS 1470 Anatomy & Physiology/Medical Office.....	3
MEDS 1480 Medical Terminology.....	3

Medical Office

BTEC 1400 Keyboarding.....	2
BTEC 1418 Computer Fundamentals.....	3
BTEC 1421 Business Information Applications 1	3
BUSN 1480 Career Resources	1
MEDS 1420 Health Information Foundations.....	3
MEDS 1470 Anatomy & Physiology/Medical Office.....	3
MEDS 1480 Medical Terminology.....	3

Medical Office Professional/ Medical Transcriptionist Certificate	
BTEC 1400 Keyboarding	2
BTEC 1418 Computer Fundamentals.....	3
BTEC 1421 Business Information Applications 1	3
BTEC 2410 Business Procedures.....	4
BUSN 1410 Introduction to Business	3
BUSN 1480 Career Resources.....	1
MEDS 1420 Health Information Foundations.....	3
MEDS 1470 Anatomy & Physiology/Medical Office.....	3
MEDS 1480 Medical Terminology.....	3

Nursing Assistant/Home Health Aide	
NAST 1111 Nursing Assistant & Home Health Aide	4
NAST 1112 Nursing Assistant Clinical.....	1
<i>*Students must enroll in both NAST 1111 and NAST 1112 concurrently; these courses will count as one CTE course.</i>	

Nursing Station Technician	
NAST 1111 Nursing Assistant & Home Health Aide	4
NAST 1112 Nursing Assistant Clinical.....	1
<i>*Students must enroll in both NAST 1111 and NAST 1112 concurrently; these courses will count as one CTE course.</i>	

Personal Trainer	
HLTH 1418 Somatic Practitioner: Business & Ethics.....	2
HLTH 1421 Anatomy & Physiology for the Somatic Practitioner	4
HLTH 1422 Wellness Coaching	4
HLTH 1465 Functional Holistic Nutrition	4
PTRN 1410 Personal Training 1	5

Photography Entrepreneurship	
BTEC 1445 Business Communications.....	3
BUSN 2410 Critical Thinking for Decision Making	2
BUSN 2455 Essentials of Entrepreneurship & Small Business Management	3
BUSN 2460 Entrepreneurship Resources	2
BUSN 2472 Business Negotiations.....	3
HMRS 1400 Human Resource Management	3
DGIM 1483 Photoshop as a Presentation Media	2
DGIM 2570 Digital Photography 1.....	2

Project Management	
BTEC 1445 Business Communications.....	3
BUSN 2463 Organizational Leadership and Decision Management	3
BUSN 2472 Business Negotiation Skills	3
BUSN 2475 Project Management	4
CSCI 2410 Management Information Systems.....	3

Reflexology	
HLTH 1410 Medical Terminology	1
HLTH 1418 Somatic Practitioner: Business and Ethics	2

Restaurant Management	
BUSN 2450 Management Fundamentals.....	3
HSPM 1410 Introduction to Hospitality Management	3
CULA 1470 Food Service Sanitation	2

Social Media Marketing	
BUSN 1440 Marketing Principles	3
BUSN 1441 Consumer Behavior	3
BUSN 1444 Advertising and Promotional Strategies	3
BUSN 1447 E-Marketing	3
BUSN 1492 Social Media Marketing	3
DGIM 1540 Blogging Applications	2

Supervision	
BUSN 1410 Introduction to Business	3
BUSN 2450 Management Fundamentals.....	3
BUSN 2466 Managing Change and Conflict.....	2
BUSN 2472 Business Negotiation Skills	3
HMRS 1400 Human Resource Management.....	3
HMRS 2410 Employee/Labor Relations	3

Supply Chain Logistics	
ACCT 1411 Principles of Accounting 1	4
BTEC 1421 Business Information Applications 1	3
BTEC 1445 Business Communications.....	3
BUSN 1410 Introduction to Business	3
BUSN 2470 Legal Environment of Business	3
BSLM 1410 Transportation Management.....	3
BSLM 1510 Distribution Management	3
BSLM 2420 Supply Chain Management.....	4
BSLM 2450 Purchasing Principles and Applications.....	3
BUSN 1440 Marketing Principles	3
BUSN 1482 Business Career Resources	2
BUSN 2472 Business Negotiation Skills	3
INTL 1512 Export Shipping and Compliance.....	3
INTL 2420 U. S. Customs and Importing.....	3

Visualization Technology	
CSCI 1450 Web Fundamentals/HTML	4
DGIM 1448 Creating Web Animation with Flash	2
DGIM 1449 Introduction to Flash Action Script	2
DGIM 2560 Illustrator.....	4
DGIM 2569 Digital Portfolio Development.....	2
DGIM 2587 Digital Video 1	2
DGIM 2600 Introduction to Computer Graphics.....	4
DGIM 1443 Developing Web Sites with Dreamweaver	2
DGIM 1444 CSS with Dreamweaver.....	2
DGIM 1483 Photoshop as a Presentation Media	2
DGIM 1490 3D Animation Fundamentals	4
DGIM 2570 Digital Photography 1.....	2
DGIM 2600 Introduction to Computer Graphics.....	4

Web Design	
CSCI 1450 Web Fundamentals/HTML	4
DGIM 1443 Developing Web Sites with Dreamweaver	2
DGIM 1448 Creating Web Animation with Flash	2
DGIM 2570 Digital Photography 1.....	2