

# SAINT PAUL COLLEGE

## PSEO Courses for Sophomores

High school Sophomores may be eligible to participate in PSEO and enroll in one Career and Technical Education (CTE) course if they have attained a passing score on the Reading portion of the 8th grade Minnesota Comprehensive Assessment (MCA). In addition, Sophomores must meet the Saint Paul College PSEO admissions requirements and course admission requirements.

If a Sophomore receives a grade of C or better in the CTE course, the student is allowed to take an additional CTE course in the subsequent term. If successful in PSEO as a Sophomore, the student will be able to continue as a Junior and/or Senior without having to reapply to the PSEO program, and general education courses may become an option for enrollment.

*Students must meet course specific pre-requisite(s) prior to registration. Enrollment in courses subject to space availability and not all courses are offered each semester. Please see the online Course Schedule to determine term course offerings.*

### EXCLUDED PROGRAMS/COURSES FOR SOPHOMORES:

- Associate in Arts (AA)
- Minnesota Transfer Curriculum (MnTC)
- General education courses
- Any course for which the student has not met pre-requisite(s)

#### Accounting Technician

ACCT 2410 Principles of Accounting 1.....4

#### Business Administration

BTEC 1421 Business Information Applications 1.....3  
 BTEC 2410 Business Procedures.....4  
 BUSN 1410 Introduction to Business.....3  
 BUSN 1449 Business Communications.....3  
 BUSN 2110 Marketing Principles.....3  
 BUSN 2450 Management Fundamentals.....3  
 BUSN 2470 Legal Environment of Business.....3

#### Business Applications Specialist

BTEC 1400 Keyboarding or Keyboarding Skills.....2  
 BTEC 1418 Computer Fundamentals.....3  
 BTEC 2550 Emerging Business Technologies.....4  
 BUSN 1449 Business Communications.....3

#### Business Information Technology

BTEC 1401 Skillbuilding for Keyboarding.....2  
 BTEC 1410 Advanced Keyboarding Applications.....3  
 BTEC 1421 Business Information Applications 1.....3  
 BTEC 2410 Business Procedures.....4  
 BUSN 1449 Business Communications.....3

#### Business Management

ACCT 2410 Principles of Accounting 1.....4  
 BTEC 1421 Business Information Applications 1.....3  
 BUSN 1410 Introduction to Business.....3  
 BUSN 1449 Business Communications.....3  
 BUSN 1480 Business Career Resources.....2  
 BUSN 2110 Marketing Principles.....3  
 BUSN 2410 Critical Thinking for Business Decision Making.....2

BUSN 2450 Management Fundamentals.....3  
 BUSN 2470 Legal Environment of Business.....3

#### Child Development

CDEV 1200 Introduction to Early Childhood Education.....3  
 CDEV 1210 Child Growth and Development.....3  
 CDEV 1220 Health, Safety and Nutrition.....3  
 CDEV 1230 Guiding Children's Behavior.....3  
 CDEV 1240 Learning Environment and Curriculum.....4

#### Clinical Sports Massage

HLTH 1418 Somatic Practitioner: Business & Ethics.....2  
 HLTH 1421 Anatomy and Physiology for Somatic Practitioners.....4  
 HLTH 1465 Functional Holistic Nutrition.....4

#### Computer Animation

DGIM 1490 3D Animation Fundamentals.....4  
 DGIM 2587 Digital Video 1.....2

#### Computer Graphics & Visualization

CSCI 1450 Web Fundamentals/HTML.....4  
 DGIM 1443 Developing Web Sites with Dreamweaver.....2  
 DGIM 1444 CSS with Dreamweaver.....2  
 DGIM 1448 Creating Web Animation with Flash.....2  
 DGIM 1483 Photoshop as a Presentation Media.....2  
 DGIM 1540 Blogging Applications.....2  
 DGIM 2570 Digital Photography 1.....2  
 DGIM 2586 Digital Sound.....2  
 DGIM 2587 Digital Video 1.....2  
 DGIM 2600 Introduction to Computer Graphics.....4

## Digital Photography

DGIM 1483	Photoshop as a Presentation Media	2
DGIM 1484	Creating a Portfolio with Photoshop	2
DGIM 2570	Digital Photography 1	2

## Entrepreneurship

ACCT 2410	Principles of Accounting 1	4
BTEC 1421	Business Information Applications 1	3
BUSN 1410	Introduction to Business	3
BUSN 1449	Business Communications	3
BUSN 1480	Business Career Resources	2
BUSN 2110	Marketing Principles	3
BUSN 2450	Management Fundamentals	3
BUSN 2455	Essentials of Entrepreneurship & Small Business Management	3
BUSN 2460	Entrepreneurship Resources	2
BUSN 2470	Legal Environment of Business	3
BUSN 2472	Business Negotiation Skills	3
DGIM 1443	Developing Web Sites with Dreamweaver	2
HMRS 2410	Employee/Labor Relations	3

## Event and Meeting Management

ACCT 2410	Principles of Accounting 1	4
BTEC 1421	Business Information Applications 1	3
BUSN 1410	Introduction to Business	3
BUSN 1441	Consumer Behavior	3
BUSN 1449	Business Communications	3
BUSN 1480	Business Career Resources	2
BUSN 2110	Marketing Principles	3
BUSN 2450	Management Fundamentals	3
BUSN 2470	Legal Environment of Business	3
BUSN 2472	Business Negotiation Skills	3
HSPM 1410	Introduction to Hospitality Management	3
HSPM 1421	Introduction to Tourism	2
HSPM 1440	Event Management and Planning	3
HSPM 2420	Hotel and Lodging Operations	3

## Global Trade Specialist/ Professional

ACCT 2410	Principles of Accounting 1	4
BTEC 1421	Business Information Applications 1	3
BSLM 1410	Transportation Management	3
BSLM 1510	Distribution Management	3
BSLM 2420	Supply Chain Management	4
BUSN 1410	Introduction to Business	3
BUSN 1449	Business Communications	3
BUSN 1480	Business Career Resources	2
BUSN 2470	Legal Environment of Business	3
INTL 1400	Introduction to International Business	3
INTL 1410	International Communication and Cultural Awareness	3
INTL 1512	Export Shipping and Compliance	3
INTL 2420	U.S. Customs and Importing	3
INTL 2530	International Marketing	3

## Healthcare Informatics

BTEC 1400	Keyboarding	2
BTEC 1418	Computer Fundamentals	3
MEDS 1420	Health Information Foundations	3
MEDS 1470	Anatomy & Physiology/Medical Office	3
MEDS 1480	Medical Terminology	3
MEDS 2434	Legal and Ethical Aspects of Health Information	2
CSCI 1410	Computer Science and Information Systems	4
CSCI 1440	Networking Fundamentals	4

## Hospitality Management

ACCT 2410	Principles of Accounting 1	4
BTEC 1421	Business Information Applications 1	3
BUSN 1410	Introduction to Business	3
BUSN 1449	Business Communications	3
BUSN 1441	Consumer Behavior	3
BUSN 1480	Business Career Resources	2
BUSN 2110	Marketing Principles	3
BUSN 2450	Management Fundamentals	3
BUSN 2470	Legal Environment of Business	3
BUSN 2472	Business Negotiation Skills	3
HSPM 1410	Introduction to Hospitality Management	3
HSPM 1421	Introduction to Tourism	2
HSPM 1440	Event Management and Planning	3
HSPM 2420	Hotel and Lodging Operations	3

## Human Resources Specialist/Professional

ACCT 2410	Principles of Accounting 1	4
BTEC 1421	Business Information Applications 1	3
BUSN 1410	Introduction to Business	3
BUSN 1449	Business Communications	3
BUSN 1480	Business Career Resources	2
BUSN 2450	Management Fundamentals	3
BUSN 2470	Legal Environment of Business	3
HMRS 1400	Human Resource Management	3
HMRS 1490	Talent Management	3
HMRS 1510	HR Information Systems & Records	3
HMRS 1520	Compensation & Benefits Administration	3
HMRS 2410	Employee/Labor Relations	3
HMRS 2420	Employment Law & HR Policies	3

## Leadership

BUSN 1449	Business Communications	3
BUSN 2410	Critical Thinking for Decision Making	2
BUSN 2450	Management Fundamentals	3
BUSN 2463	Organizational Leadership and Decision Making	3
BUSN 2465	Business Ethics	3
BUSN 2471	Strategic Planning	3
BUSN 2472	Business Negotiation Skills	3
HMRS 2410	Employee/Labor Relations	3

## Massage Therapy

HLTH 1418	Somatic Practitioner: Business & Ethics	2
HLTH 1421	Anatomy and Physiology for Somatic Practitioners	4
HLTH 1425	Clinical Applications in Kinesiology	3
HLTH 1465	Functional Holistic Nutrition	4

## Medical Coding Diploma

BTEC 1400	Keyboarding	2
BTEC 1418	Computer Fundamentals	3
BTEC 1421	Business Information Applications 1	3
BUSN 1480	Career Resources	1
MEDS 1420	Health Information Foundations	3
MEDS 1470	Anatomy & Physiology/Medical Office	3
MEDS 1480	Medical Terminology	3

## Medical Office

BTEC 1400	Keyboarding	2
BTEC 1418	Computer Fundamentals	3
BTEC 1421	Business Information Applications 1	3
BUSN 1480	Career Resources	1
MEDS 1420	Health Information Foundations	3
MEDS 1470	Anatomy & Physiology/Medical Office	3
MEDS 1480	Medical Terminology	3

## Medical Office Professional /

### Medical Transcriptionist Certificate

BTEC 1400	Keyboarding.....	2
BTEC 1418	Computer Fundamentals.....	3
BTEC 1421	Business Information Applications 1.....	3
BTEC 2410	Business Procedures.....	4
BUSN 1410	Introduction to Business.....	3
BUSN 1480	Career Resources.....	1
MEDS 1420	Health Information Foundations.....	3
MEDS 1470	Anatomy & Physiology/Medical Office.....	3
MEDS 1480	Medical Terminology.....	3

### Nursing Assistant/Home Health Aide

NAST 1111	Nursing Assistant & Home Health Aide.....	4
NAST 1112	Nursing Assistant Clinical.....	1

*\*Students must enroll in both NAST 1111 and NAST 1112 concurrently; these courses will count as one CTE course.*

### Nursing Station Technician

NAST 1111	Nursing Assistant & Home Health Aide.....	4
NAST 1112	Nursing Assistant Clinical.....	1

*\*Students must enroll in both NAST 1111 and NAST 1112 concurrently; these courses will count as one CTE course.*

### Personal Trainer

HLTH 1418	Somatic Practitioner: Business & Ethics.....	2
HLTH 1421	Anatomy & Physiology for the Somatic Practitioner.....	4
HLTH 1422	Wellness Coaching.....	4
HLTH 1465	Functional Holistic Nutrition.....	4
HLTH 1610	Sport and Exercise Coaching.....	5

### Photography Entrepreneurship

BUSN 1449	Business Communications.....	3
BUSN 2410	Critical Thinking for Decision Making.....	2
BUSN 2455	Essentials of Entrepreneurship & Small Business Management.....	3
BUSN 2460	Entrepreneurship Resources.....	2
BUSN 2472	Business Negotiations.....	3
HMRS 1400	Human Resource Management.....	3
DGIM 1483	Photoshop as a Presentation Media.....	2
DGIM 2570	Digital Photography 1.....	2

### Project Management

BUSN 1449	Business Communications.....	3
BUSN 2463	Organizational Leadership and Decision Management.....	3
BUSN 2472	Business Negotiation Skills.....	3
BUSN 2475	Project Management.....	4
CSCI 2410	Management Information Systems.....	3

### Reflexology

HLTH 1410	Medical Terminology.....	1
HLTH 1418	Somatic Practitioner: Business and Ethics.....	2

## Restaurant Management

BUSN 2450	Management Fundamentals.....	3
CULA 1470	Food Service Sanitation.....	2
HSPM 1410	Introduction to Hospitality Management.....	3

## Social Media Marketing

BUSN 1441	Consumer Behavior.....	3
BUSN 1444	Advertising and Promotional Strategies.....	3
BUSN 1447	E-Marketing.....	3
BUSN 1492	Social Media Marketing.....	3
BUSN 2110	Marketing Principles.....	3
DGIM 1540	Blogging Applications.....	2

## Supervision

BUSN 1410	Introduction to Business.....	3
BUSN 2450	Management Fundamentals.....	3
BUSN 2466	Managing Change and Conflict.....	2
BUSN 2472	Business Negotiation Skills.....	3
HMRS 1400	Human Resource Management.....	3
HMRS 2410	Employee/Labor Relations.....	3

## Supply Chain Logistics

ACCT 2410	Principles of Accounting 1.....	4
BSLM 1410	Transportation Management.....	3
BSLM 1510	Distribution Management.....	3
BSLM 2420	Supply Chain Management.....	4
BSLM 2450	Purchasing Principles and Applications.....	3
BTEC 1421	Business Information Applications 1.....	3
BUSN 1410	Introduction to Business.....	3
BUSN 1449	Business Communications.....	3
BUSN 1480	Business Career Resources.....	2
BUSN 2110	Marketing Principles.....	3
BUSN 2470	Legal Environment of Business.....	3
BUSN 2472	Business Negotiation Skills.....	3
INTL 1512	Export Shipping and Compliance.....	3
INTL 2420	U. S. Customs and Importing.....	3

## Visualization Technology

CSCI 1450	Web Fundamentals/HTML.....	4
DGIM 1443	Developing Web Sites with Dreamweaver.....	2
DGIM 1444	CSS with Dreamweaver.....	2
DGIM 1448	Creating Web Animation with Flash.....	2
DGIM 1449	Introduction to Flash Action Script.....	2
DGIM 1483	Photoshop as a Presentation Media.....	2
DGIM 1490	3D Animation Fundamentals.....	4
DGIM 2560	Illustrator.....	4
DGIM 2569	Digital Portfolio Development.....	2
DGIM 2587	Digital Video 1.....	2
DGIM 2570	Digital Photography 1.....	2
DGIM 2600	Introduction to Computer Graphics.....	4

## Web Design

CSCI 1450	Web Fundamentals/HTML.....	4
DGIM 1443	Developing Web Sites with Dreamweaver.....	2
DGIM 1448	Creating Web Animation with Flash.....	2
DGIM 2570	Digital Photography 1.....	2